

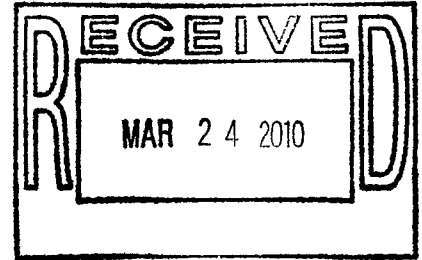
ACTON PUBLIC SCHOOLS ❖ ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

16 Charter Road Acton, MA 01720-2995 Phone: 978-264-4700 x3205 Fax: 978-264-3340 Email: tsummers@mail.ab.mec.edu

March 22, 2010

Sharon L. (Tess) Summers
Director of Finance/Treasurer

Board of Selectmen
Acton Finance Committee
Acton Town Hall
472 Main St.
Acton, MA 01720



Dear Selectmen and Committee Members:

RE: Douglas at Dawn Revolving Account

Please consider this memo as a request, in accordance with Chapter 44, Section 53E ½ of the Mass. General Laws, to amend the level of spending for the Douglas at Dawn program in FY'10 from \$221,000 to \$291,000.

Currently, \$189,211 has been expended from this fund and encumbrances to 6/30/10 are anticipated to be \$64,846. These encumbrances will put the spending limit over the \$221,000 budget.

The programs offered for early morning and after school activities have increased revenues annually as well as expenses of the programs. There are sufficient revenues in the fund from program fees to cover these expenses. The current fund balance is \$267,235 which will be used to fund FY'11 programs.

If you need any additional information concerning this request, please do not hesitate to call me at 978-264-4700 X3205.

Sincerely,

Sharon "Tess" Summers
Director of Finance

SS/msa

Cc: Dr. Stephen Mills
Chris Whitbeck
Steve Barrett